**Huaxia Chinese School at Bergen, Inc.**

**华夏博根中文学校**

**P.O. Box 9180**

**Paramus, NJ 07653**

[www.hxbg.org](http://www.hxbg.org)

**Board Meeting Minutes**

**Date**: April 30, 2017, 11:20 a.m.

**Location**: Paramus Catholic High School,

 425 Paramus Road, Paramus, NJ 07652

**Attendance Roster**:

**Board Memeber**

王虹 (Hong Wang), *President*

廖世平 (Shiping Liao), *Secretary*

徐智辉 (Jeff Xu), *Treasurer*

陈国栋 (Guodong Chen)

韩伟 (Wei Han）

李焰 (Yan Li)

何燕 (Yan He)

王建锐 (Jianrui Wang)

梅笑辉 (Xiaohui Mei)

张元 (Yuan Zhang)

王朝芳 (Chaofang Wang)

王盛节 (Shengjie Wang)

**School Administrative Members**

Yan Li (李焰), Principal

Ruth Shi (施茹), Vice Principal

Lu Ma (马璐), Director of Curriculum

Jing Hang (杭静), Registration Manager

Grace Zhang (张晖晶), Accountant

Yonghe Zhang (张永和), Web Manager

Guodong Chen (陈国栋), Principal Assistant

Liqun Jiang (江丽群), Assistant of Director of Curriculum

Xin Ying (忻颖), Assistant of Director of Curriculum

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| **Topic** | **Discussion** | **Action/Decision** | **Responsible Person(s)** | **Due Date** |
| Process | Election of officers | 1. The following three officers are elected by all BD members for school year 2017-2018:

***President*** *– 王建锐 (Jianrui Wang)****Secretary*** *– 梅笑辉 (Xiaohui Mei)****Treasurer*** *– 王朝芳 (Chaofang Wang)*1. Post the new officers and principal information as school notice on website.
 | AllYonghe Zhang/ Xiaohui Mei | N/A |
| Process | School lease | 1. Make appointment with Paramus Catholic High School (PCHS) for a meeting on May 14th.
2. The purpose of the meeting is for the current Principal to introduce the new Principal and President to PCHS and to facilitate the renewal of next year’s school lease.
 | Yan LiYan Li/Yan He /Jianrui Wang | Prior to 5/145/14 |
| Curriculum | Tuition for school year 2017-2018 | 1. Chinese class – increase from $380 to $400/year; 2nd child and more $380/year
2. Culture class – remain as $160/year
3. Oil painting class – increase from $460 to 480/year
4. A 5% increase in the tuition is recommended for the future.
 | All | N/A |
| Other | Social event | 1. HXBG is invited to attend the “Asian American Heritage Month Celebration” hosted by Office of Bergen County Executive James Tedesco (May 15, 2017 at 5:30 pm)

*(Note: Xiaohui to forward the invitation to all BD members)* | All | N/A |